

MINUTES
KENDALL HOUSING AUTHORITY
BOARD OF COMMISSIONERS
November 18, 2022

The November 18, 2022 Board of Commissioners meeting of the Kendall Housing Authority was held in the Kendall County Health Department, 2nd floor Conference Room, 811 West John Street, Yorkville, IL

In Attendance: KHA Commissioners, Elizabeth Flowers, Erik Gauss, and Thomas Grant and Chairman Matthew Prochaska. Also present was Executive Director Cheron Corbett. Attending virtually were Comptroller Byron Williams, CPA Jordan Boehm and Administrative Assistant Susan Martin.

1. CALL TO ORDER

The meeting was called to order by Chairman Prochaska at 8:06 am.

2. ROLL CALL AND CERTIFICATION OF QUORUM

A roll call showed that a quorum was present.

3. PUBLIC COMMENT

There were no public attendees.

4. ELECTION OF 2023 OFFICERS

Grant nominated Prochaska as Chairman, and himself as Vice-Chairman with Flowers as Secretary. Grant made a motion, seconded by Flowers and the motion carried unanimously.

5. APPROVAL OF MINUTES

Flowers made a motion, seconded by Grant, to approve the minutes of Aug. 26, 2022. The motion carried by unanimous vote.

6. FINANCIAL REPORT

Comptroller Williams reviewed the budget. Boehm, auditor from CLA, gave a presentation on the KHA audit for FY ending 12/31/2021. The audit report resulted in a "clean", unmodified audit opinion. The one internal control matters noted was that of a material weakness of the maintenance of supporting documentation.

7. NEW BUSINESS

- Resolution 2022-09 Acceptance of the FY2021 Audit. Flowers made a motion, seconded by Grant, to approve the resolution. The motion carried unanimously.
- Resolution 2022-10 Approval of FY2023 Budget. Flowers made a motion, seconded by Grant, to approve the resolution. The motion carried unanimously.
- Resolution 2022-11 Acceptance of the Payment Standards. Gauss made a motion, seconded by Flowers, to approve the resolution with notation: No payment standard should be less than the final FY2022 SAFMR and no final payment standard for 2023 should exceed the HUD FY2023 SAFMR. The motion carried unanimously.
- Resolution 2022-12 Acceptance of Utility Allowance. This resolution has been tabled until the next meeting, awaiting additional data from Nelrod Company.
- Resolution 2022-13 Adoption of the 2023 KHA Board Schedule. Grant made a motion, seconded by Gauss, to approve the resolution. The motion carried unanimously.

8. EXECUTIVE DIRECTOR'S REPORT

Topics included: updating the website, GIS Interactive Mapping, Data Integrity Analysis II position, creating an application process for Developers.

9. UNFINISHED BUSINESS

No unfinished business.

10. EXECUTIVE SESSION

There was no Executive Session.

11. FUTURE DISCUSSION/ACTION ITEMS

12. ADJOURNMENT

Commissioner Gauss made a motion, seconded by Commissioner Grant, to adjourn the meeting. The motion carried unanimously, and Chairman Prochaska adjourned the meeting at 9:15 a.m.

Respectfully Submitted,
Susan Martin, Recording Secretary