

**MINUTES**  
KENDALL HOUSING AUTHORITY  
**BOARD OF COMMISSIONERS**  
May 25, 2022

In Attendance: KHA Commissioners, Elizabeth Flowers, Erik Gauss, and Vice-Chairman Grant. Also present were Executive Directors Kenneth Coles and Cheron Corbett, Compliance Manager Lisa Howe, and Sr. Administrative Assistant Susan Martin.

1. **CALL TO ORDER**

The meeting was called to order by Vice-Chairman Grant at 8:10 am.

2. **ROLL CALL AND CERTIFICATION OF QUORUM**

A roll call showed that a quorum was present.

3. **PUBLIC COMMENT**

There was no Public Comment made at this meeting.

4. **APPROVAL OF MINUTES**

Commissioner Gauss made a motion, seconded by Commissioner Flowers, to approve the minutes of February 25, 2022, and the motion carried by unanimous vote.

5. **FINANCIAL REPORT**

The financials included the Balance Sheet (Jan. & Feb.), Budget Comparison, and Payment Details. Executive Director Coles discussed the transition in the Finance Department to a new manager, Kanisha Hunt. Formatting of the Financial Reports have changed. Cheron Corbett, the new Executive Director, introduced herself and expressed her goals for the Finance Dept.: a forensic audit will be conducted, reports will be streamlined, additional assistance will be hired. Vice-Chairman Grant noted the check register was quite small and requests this be revised at the next meeting.

6. **NEW BUSINESS**

- Resolution 2022-06 Approval of Lease Extension with Kendall County Health Department. Commissioner Gauss made a motion, seconded by Commissioner Flowers, to approve the resolution. The motion carried unanimously.

7. **EXECUTIVE DIRECTOR'S REPORT**

KHA (currently) has 160 HCV vouchers/33 Mainstream Vouchers. Executive Director Coles explained how government fraud by clients may affect if KHA will be forced to absorb instead of pull from the wait list. Executive Director Corbett covered her strategies for increasing affordable rental units and rebranding.

8. **UNFINISHED BUSINESS**

No unfinished business.

9. **EXECUTIVE SESSION**

There was no Executive Session.

10. **FUTURE DISCUSSION/ACTION ITEMS**

Improve financial reports with sooner delivery time of the Board Packet. Follow up with the Commissioners.

11. **ADJOURNMENT**

Commissioner Flowers made a motion, seconded by Commissioner Gauss, to adjourn the meeting. The motion carried unanimously, and Vice-Chairman Grant adjourned the meeting at 8:51 a.m.

Respectfully Submitted,  
Susan Martin, Sr. Administrative Assistant/Recording Secretary