

## Conducting Housing Quality Standards (HQS) Inspections for DuPage and Kendall Housing Authorities during COVID-19 pandemic

We all play a role in protecting the community against COVID-19. Out of an abundance of caution, and in accordance with guidance from CDC, DuPage and Kendall Housing Authorities will be taking the following precautions in order to better protect our tenants, landlords and employees.

- At least six (6) feet of distance between persons attending the inspection should be maintained at all times
- If practicable, tenants/ landlords may elect to stand outside of the unit during the inspection
- The inspector will wear Personal Protective Equipment (PPE) that will include at a minimum a face covering
- Anyone attending the inspection **must** wear a face covering
- The inspector will use hand sanitizer and/or wash hands before and after each inspection
- Please limit conversations during inspection to only necessary topics
- The inspector will not shake hands, fist bump, or elbow bump
- If you or a member of your household have tested positive for COVID-19, within 3 weeks of the scheduled inspection and have not been cleared by doctor, the inspector **must** be notified immediately
- If someone attending the inspection is feeling ill or exhibiting any of following symptoms: fevers, chills, body aches, headache, sore throat, coughing, shortness of breath, new loss of taste or smell,
- If the inspector is feeling ill or exhibits any of above listed symptoms, the inspection will be rescheduled
- If anyone has been out of state or out of the country in past fourteen (14) days, please contact your inspector to reschedule, preferably by email.
- If the inspector arrives at the unit and someone in the unit is coughing or visibly sick, the inspection will end immediately and rescheduled for a later date

After inspection:

- Participants **must** allow the owner/ maintenance staff access to the unit to complete required repairs as designated by the Housing Authority, unless a member of the household has recently tested positive for COVID-19 and/or exhibiting symptoms related to the virus. In these instances, the tenant and/or owner must immediately contact the inspector to request an extension to the deadline date for repairs.
- Failure to complete required repairs by deadlines provided may result in program termination (participant repairs), abatement of Housing Assistance Payments and/or contract terminations (owner repairs).

By working together, we can continue to provide Housing Quality Standards inspections to ensure units are decent, safe and sanitary while protecting our tenants, landlords, and employees.

If you have any questions or concerns, please call or email your assigned inspector.