

MINUTES

DUPAGE HOUSING AUTHORITY BOARD OF COMMISSIONERS

January 21, 2021

Pursuant to executive order 2020-07 signed by Governor Pritzker and guidance provided by legal counsel, DuPage Housing Authority conducted this meeting by use of electronic means using Zoom, without a physical quorum present in the boardroom.

In Attendance: DHA Commissioners, Dru Bergman, John Berley, Jessica Garmon, Stefanie Hood, Candace King and Chair Ingram.

Also present were Executive Director Kenneth Coles, Finance Manager Christine Celeste-Wade, Special Counsel Jean Kenol, and Sr. Administrative Assistant Susan Martin.

Included in the zoom was Jan Kay, League of Women Voters.

1. CALL TO ORDER

The meeting was called to order by Chair Ingram at 8:45 a.m.

2. ROLL CALL

A roll call showed that six Commissioners were present, a quorum.

3. PLEDGE OF ALLEGIANCE

4. ELECTION OF BOARD OFFICERS (2 YEAR TERM)

Commissioner Berley proposed the current slate of Officers continue in their positions with Commissioner Bergman replacing retired former Commissioner Brosnahan as Secretary/Treasurer. Commissioner Garmon seconded the motion and it was unanimously approved.

5. PUBLIC COMMENT

There were no public comments.

6. APPROVAL OF MINUTES

Commissioner Garmon made a motion, seconded by Commissioner Hood, to approve the minutes of November 19, 2020. The motion carried unanimously.

7. FINANCIAL REPORT

Commissioner Bergman, Chairman of the Finance Committee, reported on developments including:

- The Finance Committee met on Jan. 19, 2021.
- DHA Admin cash is in a good position.
- Discussion covered fraud recovery.
- DHA received a \$5K grant from DuPage Credit Union for tenant gift cards.
- DHA Management, Inc. is in a solid position with income from the tax abatement program.
- The auditors are scheduled to report at the Feb. Board Meeting.
- Discussion on the Cares Act covered purchases, proposals, guidance, grants. Finance Manager Celeste-Wade will follow up on recommendations.

8. EXECUTIVE DIRECTOR'S REPORT

18 PBV's for Naperville Elderly Homes appear to be a likely possibility later in the year.

9. UNFINISHED BUSINESS

There was no unfinished business.

10. NEW BUSINESS

- Resolution 2021-01 Revisions to the Admin Plan. Four revisions to the plan include: Chapter 3 3-I.A. (Family Composition) Chapter 3-I.K (Live-in Aide), Chapter 4-IV.D (Approved General Preference Categories) and Chapter 17-V.B. (Amendments to the HAP Contract). Commissioner Garmon made a motion, seconded by Commissioner Hood, and the motion carried unanimously.

11. EXECUTIVE SESSION

There was no call for an executive session.

12. FUTURE DISCUSSION/ACTION ITEMS

No discussion transpired.

13. ADJOURNMENT

Commissioner Hood made a motion, seconded by Commissioner Garmon to adjourn. The motion carried unanimously, and Chair Ingram adjourned the meeting at 9:27 a.m.

Respectfully Submitted,

Susan Martin

Sr. Administrative Assistant/Recording Secretary