

MINUTES

DUPAGE HOUSING AUTHORITY
BOARD OF COMMISSIONERS
September 17, 2020

Pursuant to executive order 2020-07 signed by Governor Pritzker and guidance provided by legal counsel, DuPage Housing Authority conducted this meeting by use of electronic means using Zoom, without a physical quorum present in the boardroom.

In Attendance: DHA Commissioners, Dru Bergman, John Berley, Mike Brosnahan, Jessica Garmon, Stefanie Hood, Candace King, and Chair Ingram.

Also present were Executive Director Kenneth Coles, Finance Manager Christine Celeste-Wade, Special Counsel Eric Hanson, and Sr. Administrative Assistant Susan Martin.

1. CALL TO ORDER

The meeting was called to order by Chair Ingram at 8:47 a.m.

2. ROLL CALL

A roll call showed that seven Commissioners were present, a quorum.

3. PUBLIC COMMENT

There were no public comments.

4. APPROVAL OF MINUTES

Bergman made a motion, seconded by Berley to approve the minutes of August 20, 2020 with modification. The motion carried unanimously.

5. FINANCIAL REPORT

Finance Chairman Brosnahan presented the Financial Report. Among the topics covered were:

- The Finance Committee met on Sept. 15th and reviewed financials.
- Financials now include a detailed listing of Cares Act expenditures.
- DHA Management, Inc. cash is higher than normal.
- Capital Budget – will be finalized after getting bids for work to be completed.
- Audit Update - Completed virtual financial review, planning to review client files.
- Calendar Checklist- to be completed soon.

6. EXECUTIVE DIRECTOR'S REPORT

Report included additional agency Covid-19 safety procedures.

7. UNFINISHED BUSINESS

There was no unfinished business.

8. NEW BUSINESS

There was no new business.

9. EXECUTIVE SESSION

Ingram made a motion, seconded by Bergman to adjourn the Board's public session and go into Executive Session to discuss Employment under Section 2(c)(1) of the Illinois Open Meetings Act, with no return to public session after the Executive Session. The motion carried unanimously, and Chair Ingram adjourned the public session at 9:11 a.m.

Respectfully Submitted,
Susan Martin
Sr. Administrative Assistant/Recording Secretary