

MINUTES
KENDALL HOUSING AUTHORITY
BOARD OF COMMISSIONERS
November 22, 2019

The November 22, 2019 Board of Commissioners meeting of the Kendall Housing Authority (KHA) was held in the Kendall County Health Department, 2nd floor Conference Room, 811 West John Street, Yorkville, IL.

In Attendance: KHA Commissioners Tom Grant, Robyn Ingemunson, and Chairman Matthew Prochaska. Also present were Executive Director Kenneth Coles, Finance Manager Christine Celeste-Wade, CLA Accountants Jordan Boehm and Chuck Kozlik, and Sr. Administrative Assistant Susan Martin.

1. CALL TO ORDER

The meeting was called to order by Chairman Prochaska at 8:05 am.

2. ROLL CALL AND CERTIFICATION OF QUORUM

A roll call showed that a quorum was present.

3. PUBLIC COMMENT

There was no Public Comment made at this meeting.

4. ELECTION OF OFFICERS 2020

Commissioner Grant made a motion to continue the current slate of officers, seconded by Commissioner Ingemunson; Chairman Prochaska, Vice-Chair Ingemunson, Secretary/Treasurer Grant. The motion carried by unanimous vote with no other nominations.

5. APPROVAL OF MINUTES

Commissioner Grant made a motion, seconded by Commissioner Ingemunson, to approve the minutes of both August 23, 2019 and the motion carried by unanimous vote.

6. FINANCIAL REPORT

Finance Manager Celeste-Wade presented the Financial Report which included the balance sheet, income statements and check registry. By the end of the year the Hap Equity will be close to where it should be. Continuing the work with other housing authorities for collections. "Costs are flat across the board".

Audit Presentation: Clifton, Larson, Allen auditors reviewed the audit results. "KHA is pretty consistent from last year to this year". KHA has a "clean", no-finding opinion, and is a low risk auditee status.

7. NEW BUSINESS

- Resolution 2019-11 Administrative Plan Revisions. These changes are to clarify language in Chapter 16 IV.A on the repayment policy and to streamline the process for landlords/tenants in Chapter 9- I.B. Commissioner Grant made a motion, seconded by Commissioner Ingemunson, to approve Resolution 2019-11. The motion carried unanimously.
- Resolution 2019-12 Adoption of 2020 KHA Board Schedule. Commissioner Ingemunson made a motion, seconded by Commissioner Grant, to approve Resolution 2019-12. The motion carried unanimously.

8. EXECUTIVE DIRECTOR'S REPORT

Executive Director, Mr. Coles discussed developers' interest in Kendall which would result in a resolution to allow a RFP. RHI project information is forthcoming.

9. EXECUTIVE SESSION

There was no Executive Session.

10. FUTURE DISCUSSION/ACTION ITEMS

KHA has been awarded 25 Mainstream Vouchers which will be presented at a press event today.

11. ADJOURNMENT

Commissioner Grant made a motion, seconded by Commissioner Ingemunson, to adjourn the meeting. The motion carried unanimously, and Chairman Prochaska adjourned the meeting at 8:45 a.m.

Respectfully Submitted,
Susan Martin, Sr. Administrative Assistant/Recording Secretary