

MINUTES

DUPAGE HOUSING AUTHORITY BOARD OF COMMISSIONERS

August 15, 2019

The August 15, 2019 Board of Commissioners meeting of the DuPage Housing Authority (DHA) was held in the Board Room at 711 East Roosevelt Road, Wheaton, IL.

In Attendance: DHA Commissioners, Dru Bergman, John Berley, Michael Brosnahan, Lou Petriz, and Chairman Sherrin Ingram.

Also present were Executive Director Kenneth Coles, Finance Manager Christine Celeste-Wade, Special Counsel Jean Kenol and Sr. Administrative Assistant Susan Martin.

1. CALL TO ORDER

The meeting was called to order by Chairman Ingram at 8:45 a.m.

2. ROLL CALL

A roll call showed a quorum.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

There were no public comments.

5. APPROVAL OF MINUTES

Commissioner Bergman made a motion, seconded by Commissioner Brosnahan to approve the minutes of July 18, 2019. The motion carried unanimously.

6. FINANCIAL REPORT

Finance Chairman Brosnahan presented the Financial Report. Among the topics covered were:

- The Finance Committee met on August 13th and reviewed financials.
- Although staff works aggressively to retrieve port money owed, Chairman Brosnahan recommends contacting the regional office if the high balances of certain housing authorities do not significantly improve by next month.
- D&O insurance and auditing service will be going to RFP in autumn.
- Clifton, Laron, Allen accountants, Mr. Kozlik and Mr. Boehm, gave a presentation at the Finance Committee Meeting covering their process, timeline, and expectations. They will be here beginning Sept. 9th for file auditing and will present the findings at the Nov. Board Meeting. It has been recommended that the repayment footnote be historically detailed for legacy knowledge.

7. EXECUTIVE DIRECTOR'S REPORT

The Executive Director's Report was furnished in the Board Packet. Executive Director Coles responded to a question regarding VASH vouchers and reported that DHA did not receive additional VASH vouchers.

8. UNFINISHED BUSINESS

There was no unfinished business.

9. NEW BUSINESS

- Resolution 2019-14 Authorizing Entering into the RHI Intergovernmental Agreement. Commissioner Berley made a motion, seconded by Commissioner Brosnahan to approve Resolution 2019-14. The motion carried unanimously.
- Resolution 2019-15 Authorizing Official Representative to RHI. Commissioner Petritz made a motion seconded by Commissioner Brosnahan to approve 2019-15. The motion carried unanimously.
- Resolution 2019-16 SEMAP Confirmation. Commissioner Berley made a motion, seconded by Commissioner Bergman to pass 2019-16. The motion carried unanimously. DHA has received HUD's highest rating as a High Performer for the 5th fiscal year in a row.
- Resolution 2019-17 Admin Plan Revisions. Commissioner Bergman made a motion, seconded by Commissioner Berley to approve 2019-17. The motion carried unanimously. Executive Director Coles said the revision was necessary for the RHI Resolution, and HUD required an additional sentence explaining "SRN units" under the Olmstead waiver. Informal reviews and hearings were streamlined to be identical to HUD regulations.

10. EXECUTIVE SESSION

Commissioner Berley made a motion, seconded by Commissioner Petritz, to adjourn the Board's public session and go into executive session to discuss Personnel under Section 2(c)(1) of the Illinois Open Meetings Act with no action to be taken in public session after the executive session. The motion carried unanimously. The public session recessed at 9:34 a.m.

The Board resumed its public session at 9:44 a.m. with a motion to adjourn by Commissioner Berley, seconded by Commissioner Brosnahan. The motion carried unanimously, and Chairman Ingram adjourned the meeting at 9:45 a.m.

Respectfully Submitted,
Susan Martin
Sr. Administrative Assistant/Recording Secretary