

Dear DHA Housing Choice Voucher Program Landlord-Owners:

Please read

- 1) **Eligible census tracts can change every year!** Some properties will not qualify because they are located in a particular Township or Census Tract. Please review the list of non-eligible Townships and Census Tracts.
- 2) To qualify, the unit must have had a Housing Choice Voucher **participant residing** in the unit on **January 1, 2024**.
- 3) Kendall County properties are not eligible.

Fees and Deadlines

Applications will be accepted before December 2, 2024, with the \$75.00 fee for each unit. Applications received after December 2, 2024, are charged \$125 per unit (which includes a \$50 late penalty).

DuPage and Will Counties: No applications will be accepted after December 13, 2024.

Kane County: No applications will be accepted after December 2, 2024.

Your cancelled check is your receipt.

Before you submit your application...

1. All applications must be **notarized**. DuPage Housing Authority **does not provide** Notary services for applications.
2. A separate application must be completed for each Parcel Index Number (PIN). A separate check must be attached with each application; checks for multiple applications will be returned unprocessed.
3. The Application packet also can be downloaded from the DHA website at www.dupagehousing.org

No faxed/emailed applications accepted. Mail/drop off completed applications to:

DuPage Housing Authority
Attention: Property Tax Abatement Program
711 E. Roosevelt Road, Wheaton, IL 60187

Dropping off completed applications at the front desk of DuPage Housing Authority is the preferred method to guarantee applications have been received on time.

Questions?

Answers to many questions can be found on the website, www.dupagehousing.org

Questions can also be emailed to HAPbilling@dupagehousing.org. **Subject line: Property Tax Abatement Program**