

MINUTES
KENDALL HOUSING AUTHORITY
BOARD OF COMMISSIONERS
May 19, 2023

The May 18, 2023 Board of Commissioners meeting of the Kendall Housing Authority was held in the Kendall County Health Department, 2nd floor Conference Room, 811 West John Street, Yorkville, IL

In Attendance: KHA Commissioners, Erik Gauss, Jeremy Swanson, and Vice-Chairman Thomas Grant. Also present were Executive Director Cheron Corbett, Kendall County Facilities Director Dan Polvere and his assistant Luke Prisco, Admin Assistant Susan Martin, and Financial Analyst Intern Alejandro Montalvo.

1. CALL TO ORDER

The meeting was called to order by Vice-Chairman Grant at 8:12 am.

2. ROLL CALL AND CERTIFICATION OF QUORUM

A roll call showed that a quorum was present.

3. PUBLIC COMMENT

There were no public attendees.

4. APPROVAL OF MINUTES

Gauss made a motion, seconded by Swanson, to approve the minutes of February 24, 2023. The motion carried by unanimous vote.

5. FINANCIAL REPORT

With internal staff changes, the financials will be presented at the next meeting. BDO will be managing the accounting as a fractional CFO.

6. NEW BUSINESS

- Resolution 2023-03 Approval of Independent Audit Services. Gauss made a motion, seconded by Swanson, to approve the resolution but after discussion the motion was withdrawn. Gauss made a motion, seconded by Swanson, to approve the amended resolution with the inclusion of additional language. The Board of Commissioners of Kendall Housing Authority agree to enter into a contract to provide Independent Audit Services in an aggregate not-to-exceed amount of \$80,700 for a 4-year term (a 1-year base term and three 1-year options). The first year at \$19,000, second year at \$19,750, third year at \$20,550 and fourth year at \$21,400. The motion carried unanimously.

7. EXECUTIVE DIRECTOR'S REPORT

Topics included: BDO closing the April financials, SEMAP high performance scores.

8. UNFINISHED BUSINESS

There was no unfinished business.

9. EXECUTIVE SESSION

There was no Executive Session.

10. FUTURE DISCUSSION/ACTION ITEMS

Kendall County Facilities Management Director, Dan Polvere discussed providing KHA with additional office space in the future. The County can also provide wi-fi and phone service.

11. ADJOURNMENT

Commissioner Grant made a motion, seconded by Commissioner Swanson, to adjourn the meeting. The motion carried unanimously, and Vice-Chairman Grant adjourned the meeting at 8:34 a.m.

Respectfully Submitted,

Susan Martin, Recording Secretary